

COD FISH®

VISIONARY MANAGER - PRODUCTIVE HAPPY EMPLOYEES

Different factors affect job performance as well as job satisfaction. An adequate office environment is crucial to maintaining workers' well-being and productivity, reducing employee turnover, and building team loyalty. Various stress factors can be tackled by improving communication, organisation, and delegation in the office.

This course has a holistic approach touching upon psychology, skilling, knowledge, practical tips, and demonstrations.

The training style of this program is designed to help participants discover and recognise the essential elements affecting the office environment, to provide participants a thorough understanding of important office activities such as communication, organisation, and delegation, and give them tools to maintain their physical and mental health for the benefit both of organisation and themselves.

The course is designed in such a way to deliver knowledge and enhance participants' skills through techniques such as brainstorming, short lectures, interactive discussions, groups work, practical examples, and real-life mock-ups.

The training content consists of 3 modules, each having a 3 hours duration, concentrating on aspects of communication, organisation, and delegation, with two hours of effective lecture and one hour, is allocated for bonding, bridging differences, interaction application, and queries.

